

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
NOVEMBER 16, 2010**

MEMBERS PRESENT: Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

STAFF PRESENT: Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Sorell, at 1930 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT:

No members of the public wished to comment at this time.

PUBLIC HEARING -- 2011 WATER RATES

Director Sorell opened the Public Hearing and requested comments from the public. Only one member from the public was present and he stated that he did not wish to make any comment. **Director Sorell** then closed the Public Hearing.

APPROVAL OF 2011 WATER RATES

It was M/S/C – (Kilburn/Barkhurst-5/0) – **“That the water rates for the 2011 will be \$49.00 per month for the daily service charge and \$2.95 per unit for the commodity charge.”**

APPROVAL OF 2011 PROJECTS

a. Lowering of K-3 Well Pump and Installation of Flexible Motor Coupling

Following a discussion of the technical advantages provided by this project,

It was M/S/C – (Barkhurst/Eldridge-5/0) – **“That the Board approves this project.”**

b. Rebuilding of Pasadena Glen Booster Pump

The **General Manager** explained that this project was part of the routine maintenance plan and included in the Master Plan.

It was M/S/C – (Kilburn/Barkhurst-5/0) – **“That the Board approves this project.”**

c. Continuation of Tank Maintenance Agreement with Utility Services Company

The **General Manager** explained that this is an affirmation of the current contract.

It was M/S/C – (Barkhurst/Kilburn-5/0) – **“That the Contract is to be continued.”**

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REVIEW OF GENERAL MANAGER'S REPORT

Delinquent Billing Procedure:

The **General Manager** reviewed the current procedure of delinquency notification and explained that he is suggesting that the ten day letter of notification be eliminated as it has not been effective in obtaining delinquent payments.

The current delinquency notification procedure was then discussed in further detail in answer to many questions from the Board Members.

Director Sorell suggested that this suggested change in procedure be implemented for several months and determine if any problems occur.

Director Barkhurst stated that he wished the minutes to reflect that this change in the procedure does not shorten the notification process and that the procedure is being applied uniformly to all customers.

REVIEW OF MINUTES OF NOVEMBER 16, 2010:

The minutes of October 19, 2010 were reviewed and unanimously approved as presented.

REVIEW OF FINANCIAL REPORTS:

Director Barkhurst reviewed the Financial Reports of October 31, 2010 stating that there are many variations between the actual and the budgeted amounts, some items below and some items above budget. He noted that the uncertainty of some of the items as well as the weather make the budgeting process very difficult.

The Financial Reports were approved for filing as presented.

ITEMS FOR NEXT AGENDA:

None Requested

ADJOURNMENT:

The meeting was adjourned at 2025 hours and the next meeting will be held on December 21, 2010.

Respectfully submitted,

Shirley Burt,
Secretary to the Board