

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – FEBRUARY 16, 2010
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda

- 2. PUBLIC COMMENT** – Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.

- 3. GENERAL MANAGER’S REPORT**

- 4. REVIEW OF MINUTES** – January 19, 2010

- 5. REVIEW OF FINANCIAL REPORTS** – January 31, 2010

- 6. ITEMS FOR NEXT AGENDA**

- 7. CALENDAR** -- March 16, 2010
April 20, 2010
May 18, 2010

- 8. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.

General Manager's Report

February 16, 2010

I. Capital Improvement and Preventative Maintenance Projects

- A. 2010 Project list – Approved projects are being scheduled and purchases are being made for the first six months of 2010.
- B. Wilcox Reservoir – 75 hp motor and booster pump have been removed for planned testing and rehabilitation as needed. It was last serviced in 1996. Brush clearance and tree work has been completed.

II. Customer Service Issues

- A. Meyerloa Lane – Customer requested that we help him to isolate leak on his side of the meter.
- B. Windover Road – Customer requested that we turn off water to facilitate a leak repair.
- C. Sierra Madre Villa Avenue – Customer requested assistance in finding leak.
- D. Villa Highlands – Inquired about air in his water lines. It was apparently caused by our shut down to facilitate SCE pump test at Wilcox Reservoir. Brian flushed the line.
- E. Hastings Heights Road – We found a leak on customer's side of meter and informed the customer.
- F. Delinquent Accounts:
 - 21 accounts received 10 day letters
 - 5 accounts received 5 day letters
 - 0 accounts received 24-hour shut off notice
 - 0 accounts were shut off for non-payment and turned back on after payment
 - 4 accounts remain off for non-payment

III. General Manager's Highlights

- A. Yearend Accounting – Prepared reports and files for the annual audit. Audit is scheduled to start on February 17.
- B. Accounting Setup for 2010 – Revised reports that I will be using for 2010. Established general ledger account to track revenue from service charges.
- C. Leased Water Rights – Investigated the price and availability of leased water rights for the remainder of the 2009-2010 Raymond Basin production year.
- D. Service Charges – General ledger account established to track service charge revenues to aid in my decision on whether or not to recommend changes to the Board in our Rules and Regulations regarding service charges. Started analysis of activities to determine if current charges cover the costs and adequately compensate the District for the services provided.
- E. Inactive Accounts – I determined that there are 24 inactive accounts for which we are not billing a daily service charge. 12 of these accounts are for properties where the house was destroyed in the 1993 firestorm and that have not been rebuilt and for which the Board previously decided to waive the daily service charge. The remainder includes locked-out meters, teardowns, unbuildable lots, unused irrigation meters and meters at KID facilities.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
January 19, 2010**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard and Sorell

STAFF PRESENT: Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Barkhurst, at 1935 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No persons from the Public wished to comment at this time.

NOMINATIONS TO LAFCO BOARD:

Director Barkhurst requested nominations from the Board for the position of SPECIAL DISTRICT LAFCO REPRESENTATIVE.

Director Griffith stated that he saw no reason to make a change from the current representative, Mr. Gladbach.

Director Barkhurst questioned if there were further nominations and none were made. It was M/S/C - (Kilburn/Griffith-5/0) –”**That the Board nominate Jerry Gladbach.**”.

Director Barkhurst requested nominations from the Board for the position of SPECIAL DISTRICT LAFCO REPRESENTATIVE ALTERNATE.

Director Griffith suggested Mr. Apodaca.

Director Barkhurst questioned if there were further nominations and none were made. It was M/S/C – (Griffith/Pickard – 5/0) – “**That the Board nominate Robert Apodaca**”.

DISCUSSION FOOTHILL MUNICIPAL WATER DISTRICT’S PUBLIC REVIEW DRAFT OF THE LOCAL, RELIABLE WATER SUPPLY PROGRAM :

Director Barkhurst started the discussion with a review of the history of the formation of the FOOTHILL MUNICIPAL WATER DISTRICT (FMWD) with the following remarks -

--Back in the fifties small water agencies were being formed across the nearby foothills and these agencies knew that they could not afford to provide the water for the explosion of housing that was occurring in these areas. These agencies had neither the infrastructure nor the taxing ability to provide the required service.

--A series of super water agencies were therefore formed and FMWD was one of them.

--The formation of FMWD was put too a vote of the people that lived in these areas and they voted for the formation of FMWD.

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REVIEW FMWD DRAFT PROGRAM (continued)

- All of the individuals, living within the areas of these various agencies, are therefore subject to taxes or assessments as voted upon by the individuals living in these areas.
- The KID, as an Agency, is not a legal member of FMWD but can participate in the deliberations of the FMWD Board
- The KID is the only member agency of the water agencies included within the FMWD area that has never availed itself of the ability to purchase water from FMWD, making it the only self sustaining member of this group.

Director Barkhurst then explained the current actions that the FMWD Board is considering in order to marshal all water resources available so as to 1) increase water supply, 2) decrease the cost of providing that supply, and 3) provide more than one source of water supply as currently all supply is coming from MWD. He explained that –

- FMWD has decided that reclamation projects are a viable way to do that.
- Several ongoing projects of FMWD add up to several millions of dollars.
- FMWD has agreed that those individuals inside the KID District, as individuals, would not be subject to those ongoing infrastructure project costs, such as a building of a new pump or painting of a tank., but individuals within the KID area would be subject to some sort of participation in whatever expenses are ultimately approved to do water reclamation projects.
- It would be cost prohibitive to run a pipe over to the KID from the reclamation site but whatever benefit the Kid would receive would be in the form of tradeoffs.

Director Barkhurst then questioned the Board as to what action the Kid Board should take knowing that -

- Each Board Member represents some percentage of those individual rate payers
- The only course of action for FMWD is to seek approval to build new reclamation projects subject to the provisions of Prop. 218.
- It will cost each individual some money for which there will be no direct water benefit
- The Kid, as an organization within the FMWD area, would get water credits

The **General Manager** explained that the first order of business would be to try to sell the reclaimed water, which is new water, directly to a customer such as a golf course and if that was not possible then the reclaimed water could be injected into the Basin which would provide water for pumping as well as having the potential to raise the water level in the Basin and that would decrease the pumping costs, which would benefit the KID.

Director Barkhurst noted that one of the issues of concern is that the tax will be based on each individual parcel value so that persons owning larger parcels will pay more.

The **General Manager** noted that there are lots of details to be worked out regarding the delivery of the reclaimed water which includes the City of Pasadena who is not a member of FMWD.

Director Barkhurst noted that another thing that complicates the whole discussion is that the KID does not have a seat at the table.

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REVIEW FMWD DRAFT PROGRAM (continued)

The **General Manager** explained, that as a member of the Board of FMWD, he represents not only the interest of the property owners within the KID but a good portion of Altadena property owners and those water companies that serve that same area.

Director Barkhurst questioned whether there was anything the KID Board could do to influence the discussion that was going on at FMWD, noting that the KID Board Members as individuals do have a voice, although it is a very small voice, and the Board could possibly have some influence on the rate payers within the KID service area.

Director Barkhurst questioned the General Manager as to whether there was anything the KID Board should do at this time, and the **General Manager** replied that at this time the Board should provide suggestions or questions to the FMWD about the Plan. He reminded the Board that there is no intention to finance the whole program through the parcel tax and that other revenue sources are also being sought.

Director Barkhurst questioned whether there were any useful life estimates for these reclamation projects and the **General Manager** replied in the negative..

Director Barkhurst stated that it made sense to capture water that would otherwise be lost but the actual cost needs to be determined, keeping in mind that if these projects do not get done then there may be no water to serve the customers.

The **Facilities Supervisor** noted that a recycling project is a good thing for the KID and that he would approve of the project if there was a reclamation plant on both side of the Arroyo to tap the sewage lines.

Director Barkhurst stated that the Board needs to think about the future and what action needs to be taken if the KID runs out of water and what the fall out could be if the Board influenced the KID rate payers to vote against the Assessment. But he noted that while a recycling project is a good thing, such things as the real cost, the economic life, the timing and the funding sources for these projects need to be known.

Director Sorell stated that the operational costs also need to be known.

The **Facilities Supervisor** reminded the Board that at present an acre foot of water can be bought for \$500 but that in the future that price will seem cheap and that at present time the District is being cut back 6% annually from pumping from the Basin which will amount to 130 Acre feet over five years. He noted that presently the KID is able to lease water from another Agency but the KID does not have a long term contract with that Agency so finding water in the future could be difficult and available only at twice the price. The KID needs to find another source of water.

Director Barkhurst stated that therefore “doing nothing” is not an option.

Director Griffith questioned as to what other solutions the FMWD had discussed.

The **General Manager** replied that the FMWD Board had looked at participation in a desalination plant which was not practical when considering how to get the water to this area. He noted that there are prepackaged recycling plants available that can be set up, hooked to the sewer system and be ready to function in a short period of time. He further explained that really there are only two options that make sense—recycling water and capturing storm water.

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REVIEW FMWD DRAFT PROGRAM (continued)

The **Facilities Supervisor** questioned as to how much water could be expected from the recycling project and what sewer areas would be used.

The **General Manager** replied that the general plan is for three plants – one in the Arroyo Area, one on the west side in the Verdugo Basin and one over in the Pasadena subarea, but that the actual amount of reclaimed water has not been determined.

REVIEW OF SERVICE CHARGES

Director Barkhurst noted that in the Board Packet is the reply from the District's legal counsel indicating that the Board can establish these charges without being subject to procedures of Prop. 218.

The **General Manager** stated that the only caution voiced in the memo is that the charges have to be reasonable.

Director Sorell commented that we need to determine the actual costs to provide these services and whether the charges are reasonable.

Director Barkhurst noted that you have to be able to prove what it is reasonable and the definition of reasonable can include many variables and therefore the total expenses need to be considered. which means a study of what your true expenses and then take an appropriated proration of the cost and determine a reasonable fee.

Director Barkhurst stated that he would like a chart showing the actual costs of the specific services as well as the length of time that the charges have been in force and then the Board would take the matter under consideration at a later date. Also he questioned as to the income from the miscellaneous charges for the year 2009 and the Administrative Assistance stated that she could provide that information..

Director Sorell stated that he is more concerned about those services that include a labor fee.

Director Barkhurst recommended that the subject be tabled until such time as the staff can provide the Board with actual costs and a recommendation as to whether the staff thinks the charges are reasonable .

It was M/S/C – (Sorell/Pickard – 5/0) – **“That the discussion of Miscellaneous Charges be tabled until the Staff presents the additional information requested.”**

REVIEW OF 2010 CAPITAL PROJECTS:

The **General Manager** presented a list of capital projects totaling approximately \$150,000 for the Board's approval for the year 2010.

Director Barkhurst stated that he would like to see a longer list whose dollar amount comes closer to the amount of the surplus for 2009.

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REVIEW OF CAPITAL PROJECTS (continued)

Director Griffith questioned whether the difference between the proposed amount and the amount available is going to be saved for the line between the tanks at the top of the District.

The **General Manager** stated that at the start of the year he prefers to be conservative and that nothing is being saved.

Director Griffith questioned as to when funds will be made available to start that million dollar project and the **General Manager** replied one of his projects for this year is develop an outline of that particular project discussing what is expected to be accomplished by doing it.

Director Kilburn questioned as to how much acreage was involved with project # 24 and the **Facility Supervisor** replied that it involved a tree at the north end of the reservoir site and the sides of the long access road to that site and that it did not involve much acreage.

(A copy of the Approved Projects is attached to these minutes.)

ELECTION OF OFFICERS

Director Barkhurst announced that Director Sorell and Director Barkhurst were not eligible to serve again in the same office as they had both served five years in those respective offices.

Director Barkhurst then requested nominations for the office of **Chair** and **Director Kilburn** nominated Director Sorell for the office of Chair and the nomination was seconded by Director Pickard. There were no other nominations or discussions regarding the nomination.

It was M/S/C –(Kilburn/Pickard – 5/0) –

“That Director Sorell has been elected to serve as Chair for the year 2010.”

Director Barkhurst then requested nominations for the office of **Treasurer** and **Director Pickard** nominated Director Barkhurst and the nomination was seconded by Director Kilburn. There were no other nominations or discussions regarding the nomination.

It was M/S/C – (Pickard/Kilburn-5/0) –

“That Director Barkhurst has been elected to serve as Treasurer for the year 2010.”

Director Barkhurst then requested nominations for the office of Secretary and **Director Sorell** nominated Director Griffith and the nomination was seconded by Director Kilburn. There were no other nominations or discussions regarding the nomination.

It was M/S/C/ - (Sorell/Kilburn – 5/0) –

“That Director Griffith has been elected to serve as Secretary for the year 2010.”

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GENERAL MANAGER'S REPORT

The **General Manager** directed the Board's attention to his report that had been sent out in the Board Packet.

Director Barkhurst questioned whether there were any questions or comments and there were none.

REVIEW OF MINUTES:

The minutes of December 15, 2009 were reviewed and unanimously approved as presented.

REVIEW OF THE FINANCIAL REPORTS:

Director Sorell reviewed the financial Reports and made the following comments-

--Income for the year was \$1,127,000 which was \$4000 over budget – water sales and wholesale were above budget and interest and capacity charge were below budget.

--Expenses for the year were \$ 793,000 and the budgeted amount was 795,000

--Most of the variances in the budgeted expenses were within \$2,000 of the budget and balanced each other out

Director Griffith questioned whether the 1989 Truck had been sold and the General Manager replied in the negative.

ITEMS FOR NEXT AGENDA :

No items were suggested for the next Agenda.

ADJOURNMENT:

The meeting was adjourned at 2100 Hours and the next meeting will be held on February 16, 2010.

Respectfully submitted,

Shirley Burt,
Secretary to the Board

Kinneloa Irrigation District
Income Statement
For the One Month Ending January 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 56,677.92	\$ 60,000.00	\$ 56,677.92	\$ 60,000.00
4020 Service Charges	927.74	833.33	927.74	833.33
4035 Interest-Reserve Fund	883.76	1,166.67	883.76	1,166.67
Total Revenues	58,489.42	62,000.00	58,489.42	62,000.00
Expenses				
5005 Electricity	6,258.94	5,000.00	6,258.94	5,000.00
5010 Maintenance Supplies	669.46	2,000.00	669.46	2,000.00
5012 Safety Equipment	0.00	500.00	0.00	500.00
5015 Maintenance Labor	12,574.58	13,000.00	12,574.58	13,000.00
5020 Stand-by Compensation	510.00	625.00	510.00	625.00
5022 Training/Certification	0.00	200.00	0.00	200.00
5025 Water Treatment/Analysis	1,051.48	1,833.33	1,051.48	1,833.33
5030 Maintenance Contractors	5,455.29	10,500.00	5,455.29	10,500.00
5034 Equipment Maintenance	0.00	500.00	0.00	500.00
5035 Vehicle Maintenance	640.61	300.00	640.61	300.00
5036 Fuel - All Equipment	578.17	1,000.00	578.17	1,000.00
5046 Insurance-Liability	1,359.75	1,250.00	1,359.75	1,250.00
5048 Insurance-Property	169.00	208.33	169.00	208.33
5049 Insurance-Medical	3,158.13	3,166.67	3,158.13	3,166.67
6000 Engineering Services	540.00	2,000.00	540.00	2,000.00
6005 Watermaster	1,772.75	1,000.00	1,772.75	1,000.00
6015 Administrative Salary	10,004.40	10,004.40	10,004.40	10,004.40
6017 Administrative Travel	315.52	416.67	315.52	416.67
6020 BofD Compensation	900.00	500.00	900.00	500.00
6021 Administrative & Board Expense	99.00	208.33	99.00	208.33
6024 Customer/Public Info. Prog.	0.00	333.33	0.00	333.33
6025 PERS - KID	0.00	1,183.00	0.00	1,183.00
6030 Social Security - KID	2,113.53	2,234.00	2,113.53	2,234.00
6035 Office Supplies	1,000.67	750.00	1,000.67	750.00
6036 Postage/Delivery	281.06	500.00	281.06	500.00
6040 Professional Dues	328.75	416.67	328.75	416.67
6045 Legal Services	958.67	1,250.00	958.67	1,250.00
6050 Telephone	419.71	500.00	419.71	500.00
6051 Mobile Telephone	133.68	200.00	133.68	200.00
6052 Pagers	18.93	166.67	18.93	166.67
6053 Internet Service	64.94	83.33	64.94	83.33
6059 Computer/Software Maintenance	1,033.35	833.33	1,033.35	833.33
6061 Office Equipment Maintenance	0.00	83.33	0.00	83.33
6070 Office Labor	3,638.88	4,000.00	3,638.88	4,000.00
6075 Outside Services	795.19	1,666.67	795.19	1,666.67
6081 Permits/Fees	575.00	208.33	575.00	208.33
6120 Bank Service Charges	234.19	250.00	234.19	250.00
Total Expenses	57,653.63	68,871.39	57,653.63	68,871.39
Net Income	835.79	(6,871.39)	835.79	(6,871.39)

Kinneloa Irrigation District
Income Statement
For the One Month Ending January 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1504 Water Mains	0.00	3,750.00	0.00	3,750.00
1511 Water Treatment Plant	0.00	450.00	0.00	450.00
1512 Trans. & Dist. Plant Meters	14,721.06	1,750.00	14,721.06	1,750.00
1513 Electrical/Electronic Equip.	0.00	4,166.67	0.00	4,166.67
1514 Computer/Office Equipment	0.00	416.67	0.00	416.67
1515 Trucks and Portable Equipment	0.00	5,183.33	0.00	5,183.33
1516 Water Company Facilities	0.00	2,500.00	0.00	2,500.00
1527 SCADA Equipment	0.00	1,250.00	0.00	1,250.00
	<u>14,721.06</u>	<u>19,466.67</u>	<u>14,721.06</u>	<u>19,466.67</u>
Total Other Expenditures	14,721.06	19,466.67	14,721.06	19,466.67
Total Increase or (Drawdown)	\$ (13,885.27)	\$ (26,338.06)	\$ (13,885.27)	\$ (26,338.06)

Richard L. Barkhurst, Treasurer _____

Kinneloa Irrigation District
Balance Sheet
January 31, 2010

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 210,301.43
1012	Reserve Fund-LAIF	235,565.85
1014	Reserve Fund-CalTRUST	250,583.30
1015	CalTRUST Share Price Adjustmn	(201.59)
1100	Accts. Receivable-Water Sales	43,308.30
1101	Accts. Receiv.-Service Charges	27,521.32
1190	Allowance for Bad Debts	(2,071.17)
1200	Inventory	19,890.22
1340	Accrued Water Sales	79,666.45
1350	Prepaid Insurance	11,434.95
1360	Prepaid Expenses	52,230.22
		<hr/>
	Total Current Assets	928,229.28

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,589,983.03
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well	71,312.70
1510	Interconnections	14,203.27
1511	WaterTreatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	89,601.19
1513	Electrical/Electronic Equip.	198,142.73
1514	Computer/Office Equipment	34,761.42
1515	Trucks and Portable Equipment	182,758.05
1516	Water Company Facilities	62,334.10
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	471,817.81
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	175,143.09
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1600	Accum. Depreciation	(2,147,170.24)
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	Total Property and Equipment	4,250,987.78
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	Total Assets	\$ 5,179,217.06
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Kinneloa Irrigation District
Balance Sheet
January 31, 2010

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 23,499.24	
2250	PERS Withholding-Employee	1,319.11	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	650.00	
2273	Job Deposits-Doyne Rd.	19,097.12	
2290	Accrued Vacation	12,003.70	
	Total Current Liabilities		57,419.17

Long-Term Liabilities

2400	Truck Loan Payable	66,790.81	
	Total Long-Term Liabilities		66,790.81
	Total Liabilities		124,209.98

Capital

3040	Fund Balance	5,054,171.29	
	Net Income	835.79	
	Total Capital		5,055,007.08
	Total Liabilities & Capital		\$ 5,179,217.06

Richard L. Barkhurst, Treasurer _____

2010 AGED RECEIVABLES REPORT FOR WATER SALES

ACCOUNTING PERIOD	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL BALANCE	LATE PAYMENT CHARGES
JANUARY	\$38,196 329	\$2,721 57	\$213 15	\$2,139 14	\$43,268	\$440.86 26 Accts.
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
						\$440.86

Kinneloa Irrigation District
Statement of Cash Flow
For the One Month Ended January 31, 2010

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 835.79	\$ 835.79
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	11,449.20	11,449.20
1101 Accts. Receiv.-Service Charges	926.15	926.15
1350 Prepaid Insurance	1,528.75	1,528.75
1360 Prepaid Expenses	528.50	528.50
2000 Accounts Payable	6,582.18	6,582.18
2250 PERS Withholding-Employee	1,319.11	1,319.11
2271 Deposits-Construction Meters	(850.00)	(850.00)
2272 Job Deposits	(650.00)	(650.00)
	20,833.89	20,833.89
Net Cash provided by Operations	21,669.68	21,669.68
 Cash Flows from investing activities		
<i>Used For</i>		
1512 Trans. & Dist. Plant Meters	(14,721.06)	(14,721.06)
	(14,721.06)	(14,721.06)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
Net increase (decrease) in cash	\$ 6,948.62	\$ 6,948.62
 Summary		
Cash Balance at End of Period	\$ 775,915.44	\$ 775,915.44
Cash Balance at Beg. of Period	(768,966.82)	(768,966.82)
Net Increase (Decrease) in Cash	\$ 6,948.62	\$ 6,948.62

Richard L. Barkhurst, Treasurer _____

Kinneloa Irrigation District
Check Register
For the Period From January 1, 2010 to January 31, 2010

Date	Check #	Payee	Amount	Description
1/7/10	6135	A&B Electric	796.55	Wilcox Well maintenance
1/7/10	6136	ACWA/JPIA	2,776.00	2th quarter worker comp
1/7/10	6137	ACWA Health Benefits Au	3,636.85	medical insurance
1/7/10	6138	Ameripride Uniform Servic	134.74	shop rag service
1/7/10	6139	Berg Hardware	54.66	maintenance supplies
1/7/10	6140	Consolidated Electrical Dis	1,301.21	materials for Brown Reservoir Flo-Loc install
1/7/10	6141	Cook Paging, Inc.	18.93	pager service
1/7/10	6142	Denram Products	137.68	double window envelopes - 5,000
1/7/10	6143	Mike Gibson Service Cente	393.55	89 brakes and smog check
1/7/10	6144	MWH Laboratories	188.80	water testing
1/7/10	6145	TRG Customer Solutions	78.00	answering service
1/7/10	6146	Utility Service Co., Inc.	5,455.29	tank maintenance
1/7/10	6148	Specialty Services	275.00	office janitorial service
1/18/10	EFT682	Arco Gaspro Plus	578.17	truck gas
1/19/10	EFT683	Bank of America Business	2,646.90	see attached schedule
1/19/10	EFT684	Charter Communications	59.99	Internet service
1/19/10	EFT685	Earthlink Network	4.95	Internet service
1/19/10	EFT686	Pasadena Municipal Servic	1,133.98	Wilcox Well power
1/19/10	EFT687	Calif. Public Employees Re	2,331.79	CalPERS
1/19/10	EFT688	Southern California Edison	6,209.05	system electricity
1/19/10	EFT689	Verizon Wireless	140.99	mobile phones
1/19/10	6150	Civiltec Engineering, Inc.	540.00	fire flow test
1/19/10	6151	Clinical Laboratory, San B	24.00	water testing
1/19/10	6152	Lagerlof,Senecal,Bradley,C	743.75	service charge analysis
1/19/10	6153	Monrovia Mailing Compan	317.35	billing
1/19/10	6154	MWH Laboratories	13.20	water testing
1/19/10	6155	Raymond Basin Managemen	965.48	water testing
1/19/10	6156	Shirley Burt	137.62	mileage and postage reimbursement
1/19/10	6157	Smith-Anderson	475.00	billing system software licensing and maintenance
1/19/10	6158	Underground Service Alert	12.00	dig alerts
1/19/10	6159	Lagerlof,Senecal,Bradley,C	214.92	public water agency group matters
1/19/10	6160	Athens Services	129.38	trash pickup
1/19/10	6161	Denram Products	299.66	forms
1/19/10	6162	National Meter & Automat	1,737.04	water meter registers
1/20/10	EFT690	Richard L. Barkhurst	92.35	salary
1/20/10	EFT691	Christopher A. Burt	2,588.87	salary
1/20/10	EFT692	Shirley L. Burt	1,398.07	salary
1/20/10	EFT693	Francis J. Griffith	92.35	salary
1/20/10	EFT694	Gerrie G. Kilburn	92.35	salary
1/20/10	EFT695	Melvin L. Matthews	3,219.51	salary

Kinneloa Irrigation District
Check Register
For the Period From January 1, 2010 to January 31, 2010

1/20/10	EFT696	Maurice A. Pickard	92.35	salary
1/20/10	64223261	Brian L. Fry	1,347.26	salary
1/20/10	64223262	Felix Galindo	387.06	salary
1/20/10	64223263	Chris J. Mellinger	327.45	salary
1/20/10	EFT698	ADP	83.94	payroll processing
1/20/10	EFT697	Christopher A. Burt	125.00	salary
1/20/10	EFT699	ADP	4,460.37	payroll taxes and withholding
1/21/10	6163	Bedros Darkjian	72.26	customer refund
1/27/10	EFT700	ADP	104.90	year end payroll processing
1/31/10	EFT701	Richard L. Barkhurst	92.35	salary
1/31/10	EFT702	Christopher A. Burt	2,249.89	salary
1/31/10	EFT703	Francis J. Griffith	92.35	salary
1/31/10	EFT704	Gerrie G. Kilburn	92.35	salary
1/31/10	EFT705	Melvin L. Matthews	3,219.53	salary
1/31/10	EFT706	Maurice A. Pickard	92.35	salary
1/31/10	EFT707	Steven G. Sorell	57.35	salary
1/31/10	64242681	Brian L. Fry	1,439.28	salary
1/31/10	64242682	Felix Galindo	243.47	salary
1/31/10	64242683	Chris J. Mellinger	404.86	salary
1/31/10	EFT708	Shirley L. Burt	1,297.10	salary
1/31/10	EFT709	ADP	86.97	payroll processing
1/31/10	EFT710	Christopher A. Burt	125.00	salary
1/31/10	EFT711	ADP	<u>4,314.69</u>	payroll taxes and withholding

Total

62,254.11

**CREDIT CARD CHARGES
DECEMBER 2009**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$73.63			\$73.63
Maint. Tools				\$527.35		\$527.35
Maint. Exp.						\$0.00
Postage	\$46.95					\$46.95
Computer Supplies		\$658.23				\$658.23
Computer Program		\$558.35				\$558.35
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.						\$0.00
Truck Exp.			\$640.61			\$640.61
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies	\$42.78					\$42.78
Safety						\$0.00
Water Quality						\$0.00
Adm. Exp.		\$99.00				\$99.00
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
TOTAL	\$89.73	\$1,315.58	\$714.24	\$527.35	\$0.00	\$2,646.90