

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
SEPTEMBER 16, 2008**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard, and Sorell

STAFF PRESENT: Shirley Burt, Administrative Assistant
Chris Burt, Facilities Supervisor
Melvin Matthews, General Manager

CALL TO ORDER: The meeting was called to order by the Chair, Director Barkhurst, at 1930 hours. He noted that there was a quorum of the Board present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No one from the Public wished to comment at this time.

SECOND READING OF PROPOSED 2009 BUDGET

The proposed budget was reviewed and no changes were requested by Members of the Board. **Director Barkhurst** then stated that this budget would be the one presented for final approval at the November meeting after comments from the public are considered.

**DISCUSSION AND APPROVAL OF MEETING NOTICE FOR PROPOSED RATE
INCREASE**

The proposed meeting notice was approved with the following changes

- Paragraph one, line 2: Change "has needed" to "needs"
- Paragraph four, line 2: Place as first sentence in the paragraph
- Paragraph four, line 3: Underline the words "total increase".

Director Pickard stated that he had contacted several customers in his area and had received no negative comments regarding the increase.

Director Barkhurst noted that it is the considered opinion of the Board that this rate increase is well within the appropriate conservative range of reserves.

The **General Manager** stated that this notice would be sent out with the October billings.

GENERAL MANAGER'S REPORT

The **General Manager** reported that a project that did not appear on his written report involved the K-3 Well motor which had developed motor bearing problems that morning. He explained that the motor would have to be pulled and hopefully the shutdown would only be for 24 hours. **Director Sorell** questioned as to the financial impact of the repair and the Facilities Supervisor estimated approximately \$3000 if only the bearings had to be replaced and no other problems were found.

Director Griffith questioned as to the status of the Holly Booster noise problem and the **General Manager** replied that the problem had not yet been investigated but is on the list.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
SEPTEMBER 16, 2008**

Page 2

GENERAL MANAGER'S REPORT (continued)

Director Griffith questioned whether the drawings for the Kinneloa Mesa Pipeline Project had been received and the **Facilities Supervisor** replied that they had been expected but that the Engineer was still working on verbiage and details in the specifications. He noted that the plans had been sent to the Los Angeles County Fire Department for approval.

The **General Manager** reported that the second truck had been received.

Director Sorell expressed concern regarding the financial impact of the possible action that the Raymond Basin Advisory Board might take in regard to pumping rights and the **General Manager** assured him that when a decision is reached, the Board will be notified so that appropriate action can be determined.

REVIEW OF MINUTES

The minutes of August 19, 2008 were reviewed and unanimously approved as presented.

REVIEW OF FINANCIAL REPORTS

Director Sorell reviewed the reports noting that-

--accounts receivable continue to be as expected

--delinquency notices are decreased

--receipts and expenses were both about \$8000 under budget

Director Barkhurst commented that he had made a preliminary survey of the District and that there were more than a few homes in various states of foreclosure, and that there could be more delinquencies in the next year.

The **General Manager** stated that a very close watch is being kept on the accounts with various internal reports.

ITEMS FOR NEXT AGENDA

There were no items identified for next month's agenda.

ADJOURNMENT

The meeting was adjourned at 2000 hours and the next meeting will be on October 21, 2008.

Respectfully submitted,

Shirley L. Burt
Secretary to the Board