

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
January 21, 2003**

MEMBERS PRESENT: Directors Brain, Matthews, Pickard, Sorell and Stock

STAFF PRESENT: Bill Redcay, Chris Burt and Shirley Burt

CALL TO ORDER: The Meeting of the Board was called to order by the Chair, Melvin Matthews, at 1938 Hours. He noted that a quorum was present, and that the Agenda stands as presented.

PUBLIC COMMENT

The Chair recognized the two Members of the Public present, Nancy McKenna and Jay Krieger, Neither wished to comment at this time.

The Chair noted that the District had received a letter from the University of California at Davis expressing their gratitude for the donation made by the District to the Robert M. Hagan Endowed Chair in Water Management and Policy.

APPROVAL OF PURCHASE OF CHLORTEC UNIT FOR WILCOX WELL

The General Manager reviewed the three bids received for this project and noted the following --

- This project is included in the 2003 budget and is a turn key project
- He is recommending that the contract be given to Severn Trent Company as they are the suppliers of the equipment.
- The unit will be placed at the Wilcox Well replacing the unit at the Wilcox Reservoir
- The unit at the Reservoir is in need of repair, and parts are difficult to find
- The stand at the Reservoir is showing signs of electrolysis and is over 20 years. old
- The payback on the old unit, which was purchased in 1995, was about four years so the District has gotten more than their money's worth out of the unit
- The expected life of the new unit is approximately ten years
- The metering pump and the one day tank, currently at the Reservoir, will remain so that chlorination can occur at the Reservoir site if necessary.
- No demolition will be needed at the Reservoir
- All parts that can be salvaged will be retained by the District

Directors Stock and Sorell noted that, if this is a turnkey project, part of the contract is ambiguous regarding who is responsible for the installation of the conduit, etc. and it was recommended that this portion of the contract be clarified.

It was M/S/C (Sorell/Pickard-5/0) **“That the contract be awarded to Severn Trent Co. for the amount of \$21,000. pending clarification of the contract regarding installation of the conduit.”**

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ELECTION OF OFFICERS

The Chair called for nominations for the office of Chairman.
It was M/S/C (Sorell/Brain-5/0) **“That Melvin Matthews serve as Chairman”**.

The Chair called for nominations for the office of Treasurer.
It was M/S/C (Pickard/Matthews-5/0) **“That Steven Sorell serve as Treasurer”**

The Chair called for nominations for the office of Secretary.
It was M/S/C (Matthews/Sorell-5/0) **“That Maurice Pickard serve as Secretary”**.

Shirley Burt reported that she had reviewed the timeline for the election of officers and that it should occur at the first meeting in December since new Board Members are elected or appointed in November and therefore the new Board is seated at the December Meeting.

GENERAL MANAGER’S REPORT

The General Manager reviewed his report, a copy of which is attached to these minutes.

The following items were included in the discussion--

- 1) That the District would landscape the Eucalyptus Reservoir site when the project is completed.
- 2) That the District should discuss with the City of Pasadena the possibility of exchanging water with the City rather than having to purchase it at a rate higher than what we can charge to sell to them.
- 3) That the content of the next Meter Reader would be submitted to the Board for the approval before going to print.

REVIEW OF MINUTES

The Minutes of December 17, 2002 were unanimously approved as presented.

REVIEW OF FINANCIAL REPORT

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The Annual Financial Reports for the year 2002, both General Fund and Invoiced Sales, were reviewed and approved for filing. The December 2002 Financial Report was reviewed and approved for filing. Staff was requested to present a list of those projects that are being carried over to the year 2003 at the next meeting so that they can be added to the Approved 2003 budget.

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ITEMS FOR NEXT AGENDA

The following items were requested to be included in the Agenda for the next meeting --

1) General Managers Annual Report, 2) Appointment of Ad Hoc Committees, 3) Carryover project costs that need to be added to the 2003 budget

ADJOURNMENT

The meeting was adjourned at 2054 and the next meeting will be held on February 18, 2003.

Respectfully submitted,

Shirley Burt
Secretary To The Board