

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
March 21, 2000**

MEMBERS PRESENT: Directors Brain, Matthews, Schindler, Sorell and Stock

STAFF PRESENT: Jean Di Angelous, Chris Burt, and Shirley Burt

COUNSEL PRESENT: William Kruse, Esq.

CALL TO ORDER: The meeting was called to order by the Chair, Stephen Schindler, who noted that all five members were present thereby constituting a quorum. The Agenda was then approved as presented.

PUBLIC COMMENT

There were no comments from the Public.

REVIEW OF FLUORIDE FACT SHEET

Director Schindler reviewed Draft #3 of the Fluoride Fact Sheet which he had prepared with the staff for the Board's consideration, and made the following comments-

- 1)" In the interest of clarity the fact sheet contains no financial information. This will avoid having persons vote on financial concerns rather than health issues. If enough concern is expressed regarding the health issues than the financial issues can be addressed and either mailed out or discussed in a public hearing."
- 2)"The graphs attached to the fact sheet show the fluoride levels pertinent to each individual service zone for the years 1998, 1999, and 2000."
- 3)"The ballot has four choices at this time, and I would recommend that the Board decide what indicator will be used to determine if there is a substantial community concern, prior to mailing out the fact sheet and ballot." the Board could consider -
 - 1) Skip the plebiscite altogether and the Board make a determination that there is substantial community concern. However, he noted that calling down the Health Department under any circumstances is not something that should be done lightly, not only because of the issue of fluoride and the variance, but also the possibility of having a plenary review of the overall permit to operate, which could introduce significant changes in the way that the District itself operates. If the Board does make the decision that there are substantial community concerns, then he noted that the statues are very specific -- the Health Department must be called, a public hearing must be held, and the Health Department must be requested to modify the variance to a level that is "acceptable to the community.,
 - 2) The Board could adopt the form of the Fluoride Fact sheet as presented and authorize that it should be duplicated and mailed based on whatever methodology the Board adopts.

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- 3) The Board could defer action on this fact sheet and individual members could come back at a future meeting with some suggestions for modification. Whether or not the fact sheet

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should contain an economic discussion is not a legal requirement but rather is a policy issue.

4) The Board could take no action whatsoever, make the determination that there is no reasonable prospect that there will be any substantial community concern, and not come back to the issue until sometime in the future. He noted that the legal ramifications of this decision should be discussed in closed session.

Following further discussion it was M/S/C (Schindler/Matthews) to follow option #3, and the staff was requested to provide information regarding the financial impact within 60 days.

Staff was also directed to schedule an executive session of the Board to be held April 18, 2000 prior to the regular Board meeting regarding option #4.

REVIEW OF PENALTY CHARGE DATE

The General Manager reviewed the current procedure of applying a penalty charge 60 days after presentation of the bill and stated that the staff is requesting that this be changed to 30 days or 40 days. It was M/S/C (Matthews/Schindler) that the Rules and Regulations be amended to reflect that all billings not paid by the 45th day after submission will be subject to the one time Penalty Charge of \$10.00 and the 10% per annum interest fee.

REVIEW OF MASTER PLAN

The General Manager reviewed the draft Master Plan outlining the budget that would be required if all of the Projects were completed in a five, ten, fifteen or twenty year time span, noting that this plan does not include any Planned Maintenance expenditures. He explained that over time the priorities may change, the estimated costs will be higher, and other projects may develop that are not currently included.

REPORT OF EMERGENCY PREPAREDNESS COMMITTEE

The General Manager reviewed the committee meeting which was attended by Director Schindler, Ben Walker, Jean Di Angelous, and Chris Burt. He stated that the purpose of the meeting was to incorporate the Fire Preparedness Plan into an Emergency Preparedness Plan.

The committee agreed on the following items-

A-The Plan will cover the following emergency areas-1)Earthquakes,2) Structure and Wild Fires, 3)Windstorms,4)Flooding and Mudslides,5)Vandalism, and 6)Terrorism

B-The anticipated problems will be -1)loss of power,2) loss of communications,3) pollution of water,4)damage to distribution mains, service lines, and reservoirs,5)Damage to Structures,

6)structure fires, and 7)brush fires

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C-The methods used to communicate to customers-1)Posted Notices at the entrance to Kinneloa Canyon, Hastings Heights, and Sierra Madre Villa, 2)Loud speakers mounted on District Trucks, 3)Radio Stations, 4)TV Stations,and 5) Homeowner Assoc.

D-KID staff will join the Water Agency Response Network and Calif. Utilities Emer. Assoc.

E-KID staff will start on the following tasks

1)Identify equipment neighboring agencies have for Emergency uses, the cost of rental, and

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the delivery time

- 2) Determine cost of conversion of existing generators to propane fuel
- 3) Determine cost of electrical generator for future budget consideration
- 4) Prepare signage
- 5) Prepare Scenarios for emergency situations
- 6) Review existing shutoff valves in the system, determine the areas they shut off, and make sure they are in good repair

F-Eventually upgrade our system to the 1250 GPM, per the Draft Master Plan

Director Stock asked if there is an Emergency Preparedness Policy and Director Schindler stated that the Committee is in the process of developing one.

GENERAL MANAGER'S REPORT

Doyne Road Project -- No action on this project

Kinclair Project -- The contract has not yet been signed by the Developer

Planned Maintenance Program -- Still working on getting estimates

Cross Connection Program -- Reviewed by L.A. County. They will administer the program and the District will do the leg work

Delores Tunnel Project -- Project reviewed with contractor and possibly be started in April.

All property owners in the project area will be notified by letter.

REVIEW OF MINUTES

The minutes of the meeting of February 15, 2000 were approved as amended.

REVIEW OF FINANCIAL REPORT

The Financial Report of March 31, 2000 was approved for filing.

ADJOURNMENT

The next meeting will be held on April 18, 2000.

Respectfully submitted,

Shirley Burt, Acting Secretary

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